

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, March 18, 2020
Agenda Amended on March 16, 2020

Recognition and Reception Postponed

The 6:30 P.M. reception for employees with 25 years of service, retirees, and family members planned for the evening of the March 18, 2020 Board meeting has been postponed. We hope to be able to have a recognition event in association with the April 15, 2020 or May 20, 2020 regular Board of Education meeting. Stay tuned for updates as we navigate the coming weeks.

As noted in Board Policy 0166 - Agenda, each agenda shall contain the following statement: "This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda."

7:00 P.M. Board of Education Meeting

Sturgeon Bay High School Library

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call
3. Motion to Adopt Agenda

PUBLIC PARTICIPATION SECTION—ALSO KNOWN AS AUDIENCE TO VISITORS AND DELEGATIONS *(As noted in Board Policy 0167.3 Public Participation at Board Meetings):*

MINUTES:

1. Regular Meeting of February 19, 2020

BILLS:

1. Approve February bills

CONSENT AGENDA:

1. Accept Grants and Donations
2. Approve Resignations and Retirements

OPERATIONS AGENDA:

1. Consent Agenda items requiring attention (if any)
2. Food for Students during the School Closure (informational item)
3. Approve High School Spanish Teacher
4. Approve High School Math Teacher
5. Approve Student Council Advisor
6. Facility Referendum Update (informational item)
7. School Safety Drill Summary (informational item)
8. First Reading of Board Policy 6235 – Fund Balance (revision)
9. First Reading of Board Policy 8210 – School Calendar (revision)
10. Non-Exempt Staff Leave

11. Reports:

- a. Legislative
- b. CESA
- c. Committee/Seminars
- d. Administrative
 - i. High School
 - ii. Middle School
 - iii. Sawyer and Sunrise Elementary Schools
 - iv. Sunset Elementary School and Teaching & Learning
 - v. Business Manager
 - vi. Special Education/Pupil Services
 - vii. Food Service
 - viii. Community Engagement Coordinator
 - ix. Other
- e. Superintendent

12. Adjourn

NOTE: This notice may be supplemented with additions to the agenda that come to the attention of the board prior to the meeting. If there are changes, a final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

To: Board of Education
From: Dan Tjernagel
Date: March 16, 2020
RE: UPDATED Background Information for the March 18, 2020 Regular Meeting

Recognition and Reception Postponed: The 6:30 P.M. reception for employees with 25 years of service, retirees, and family members planned for the evening of the March 18, 2020 Board meeting has been postponed. We hope to be able to have a recognition event in association with the April 15, 2020 or May 20, 2020 regular Board of Education meeting.

CONSENT AGENDA:

1. **Grants and Donations** – Athletic Director Meikle is ready to ask for formal acceptance for Boys and Girls Head Golf Coach Erik Tauschek’s WSGA grant award; he applied for and was awarded \$500.00 dollars for both the boys and the girls golf teams by the WSGA (Wisconsin State Golf Association) a total of \$1,000.00 dollars toward our golf programs.

The Sturgeon Bay High School Technology Education Department is pleased to share that we have received a new TimeSavers Sander that will be put to use in the high school woodshop. This piece of equipment matches the current technology that is used in industry. Our teachers are excited to get the students experience on it and help grow their knowledge in the woodworking field. Many local industry partners donated including the following: Cabinet Creations and Design, Tielens Construction, Portside Builders, Van's Lumber, Door County Home Builders Association, Countrywide Construction, Carlson & Erickson Builders, and JAR Builders.

[Note: individuals who attended the March 4 referendum session were able to see this sander in its new location in the woods shop.]

Principal Brian O’Handley reports the following grants and donations:

- Sturgeon Bay Parent Teacher Organization grant of \$275 to help purchase books for Sunrise Elementary students for Read Across America week;
- Sturgeon Bay Parent Teacher Organization grant of \$1,000 to help pay transportation costs for Sunrise Elementary 5th grade students for their upcoming field trip to Madison.

A motion to thank these businesses, groups and the individuals associated with them for their generosity, as well as approve the grants and donations is recommended.

2. **Resignations and Retirements** – Dena Barganz is resigning from her middle school special education position at the end of the current school year. Sharon Sullivan is retiring from our food service program at the end of the current school year. Ann Quale has notified the district of her plan to retire from her middle school social studies teacher position at the end of the first semester of the 2020-2021 school year.

A motion to accept the resignation and retirements and to thank these individuals for their service to our young people and families is recommended.

OPERATIONS:

1. **Consent Agenda items requiring attention (if any)**
This is a standing agenda item and utilized only if needed.

2. Food for Students during the School Closure (informational item)

Note: While this agenda item fits better with some other items that have been added to the amended agenda since the initial board agenda approval, I wanted to place it here so if Director Spude is able to join us, she does not have to wait through the majority of the agenda.

Food Service Director Jenny Spude has been working and preparing to help meet the needs of students during a closure. We have had communication with other food service directors, as well as leaders at the Boys and Girls Club and YMCA. As of the preparation of this item in the updated background document early afternoon on Sunday, Jenny has the following communication to share. Please note that this may be revised and/or added to by the time we get to Wednesday evening and the beginning of the closure.

“All students at all schools will be offered 5 breakfasts and 5 lunches in a large grocery bag on Tuesday's dismissal. There are no charges for these meals. The meals will consist of a variety of items including homemade muffins, fresh fruit and veggies, packaged sandwiches; some foods will need refrigeration and will need to be sorted upon arrival at home. The purpose of these meals is to provide a variety of foods to help balance life at home.

More meals will be coming but we are working delivery or pick up methods pending learning plans. Information on receiving additional meals will be shared soon via school messenger and our schools' food service page on the SBSB website.”

I should also let you know that Jenny has filed the appropriate food waiver with the state. Jenny can share additional updates on Wednesday, or Jake or I can plan to share those updates if she is unable to join us.

3. Approve High School Spanish Teacher

Principal Nickel and the SBHS interview committee recommend the hiring of Elizabeth Gerondale to fill the Spanish teacher vacancy beginning with the 2020-21 school year. Elizabeth (Libbie) earned a Spanish degree from UW - Oshkosh and teaching certification from UW - Green Bay. She lived in Spain for two years and is currently teaching at DePere High School and DePere Middle School.

Her high school principal provided significant accolades for her work with students. Her cooperating teacher stated, "I have had five student teachers, and she's the best one I've had." Her university supervisor simply stated, "Hire her!" We are happy to do so. Libbie has ties to Sturgeon Bay and is excited to work in our school system.

A motion to approve Elizabeth Gerondale as a Spanish teacher at Sturgeon Bay High School is recommended.

4. Approve High School Math Teacher

As of the preparation of the Board meeting packet, the process is not yet complete. However, the hope is that a candidate will be secured in time for the March 18 Board meeting. As an additional note, the administrative/second interview round has had to be rescheduled in light of the events in recent days, although the hope is that this can occur on Monday.

A motion to approve a new high school Math teacher is anticipated.

5. Approve Student Council Advisor

Principal Bob Nickel recommends Dr. John Jandrin as the new Student Council advisor at SBHS. Dr. Jandrin is a social studies teacher at the high school.

A motion to approve Dr. Jandrin as the Student Council advisor is recommended.

6. Facility Referendum Update (informational item)

Again this month I wanted to summarize the various ways we are getting factual information out to residents in the days and weeks ahead as we approach the early voting window, as well as Election Day on April 7.

Informational Materials

- Spring Community Newsletter hit mailboxes the first week of March
- Community postcard/mailed hit mailboxes in February
- The Fact Sheet has been available with the display boards, has been shared at special events and presentations, is on the website, etc.
- Display boards
 - The original sets of two informational boards
 - The two sets of five different boards with pictures of other projects as examples to help people think about what could be possible with our project
- District Update/Referendum PowerPoint presentation
- Social media posts (draw attention to documents via links, etc.—see website info. below, too)
- Frequently-Asked questions document

Informational Opportunities for Parents and the Community

- Website – Facility Referendum Info. 2019-2020 page
 - Top “Quick Link” listed on the district home page
 - Also first item listed under District/District Information drop down menu
 - Where we house the various materials once available, as well as historical information
- Noon Rotary Feb. 20 & the ADRC March 4
- Local Media
 - Continue with sharing press releases & printed materials
 - Radio interviews & shows (ex. WDOR with Eddie Allen Feb. 25)
- March 4 Referendum Information Night (6:00 – 7:00 P.M.) at the high school – planned as more of an informal/fair approach than attending a presentation
 - Special thanks to everyone who attended and participated in this event
- March 14 Coffeehouse session at 5th & Jefferson with two board members
- “Drive through experience” at Parent/Teacher Conference Nights
 - We know parents are quite busy—but we also know we have a high percentage of parental attendance overall at conferences in our district
 - Display boards & handouts available; some Board presence staffing the “table” as well

Starting the week of February 10-14, I am also holding informal after-school sessions for staff so they are aware of the various resources available to them and residents. Staff certainly don’t need to be experts on the referendum, but they do need a basic

understanding of what is occurring and where to point people for more information if someone asks them.

- TJ Walker - February 12
- Sunrise – February 17
- Sunset – February 18
- SBHS – February 19
- Sawyer – February 24

7. School Safety Drill Summary (informational item)

While districts are now required to conduct at least one school safety drill per year, the Board has heard a number of times about how we plan to hold safety drills at least quarterly. Our belief is that this should also be done at the school level in a manner that is appropriate for the young people, parents, and staff members involved with that building.

This winter there have been varying reports in the national media about what types of drills are or are not helpful, harmful, and so forth. We have not and do not intend to be involved with any training or drills for students or staff members that would ever lead anyone to believe that their life is in danger when it is not. I have seen news reports elsewhere where this has occurred, as have many of you. As a school district leader, and also as a parent, I do believe quality communication and preparation is appropriate—but I do not believe training or drills that scare people or lead them to believe that an active shooter is indeed in the building are appropriate.

As a longtime high school educator and administrator, it is also my experience that all students and staff members should know where the safety plans are posted, what information is in them, how to go about implementing the various components, and so forth. One of the success stories from the safety planning work we did in my own principal days involved an announced safety drill and a classroom that for whatever reason (it may have been during a passing time) did not have a staff member in it. The students immediately followed the protocol on their own, properly closed the door, turned off the lights, etc. We saw clearly that students are more than capable not only of following the protocols which we reviewed and talked about with them during each school year, but also taking a leadership role to make sure a situation could be addressed.

Included with the meeting packet is a report from the most recent lockdown drill conducted at the secondary campus. The secondary principals and I thought it was an appropriate way to keep you informed and also respond to some of the things reported in the news media.

8. First Reading of Board Policy 6235 – Fund Balance (revision)

In June of 2019, the Board had approved a revised fund balance policy. Upon discussing the matter more recently with PMA, it was suggested that the district consider establishing a minimum fund balance percentage, or floor, if you will. We had discussed that briefly last June as something we may want to consider in the future, but with us being new to having enough fund balance to avoid the need to short-term borrow we were pleased with the financial progress at that point.

Included in the meeting packet is a policy draft which reads exactly as is currently in place with the proposed addition of one sentence at the end of the first paragraph which suggests the establishment of 15% as a minimum Fund 10 fund balance. Immediately following the policy draft with revision in the meeting packet is a fund balance summary visual that Jake assembled for

us. As you'll see, the fund balance ranges from as low as 8.7% in 2007, to 15.68% in 2010, to 25.56 (2016), 23.76% (2017), and 25.09% (2018) the past three years.

No action is needed at this time, since we are simply conducting a first reading. We could approve a revised policy as early as next month.

9. First Reading of Board Policy 8210 – School Calendar (revision)

Given the events of the past few days, I believe it is important to make reference to remote and/or virtual learning in our policy that references the loss of school days, instructional time, etc. The administration reviews this policy virtually each year when it comes to looking at the weather delays and closures. I believe adding a sentence like the following allows the Board the opportunity to clearly endorse the use of remote and/or virtual learning as part of our instructional program in special circumstances:

“The loss of instructional days due to extenuating circumstances may be offset by remote and/or virtual learning.”

No action is needed at this time, since we are simply conducting a first reading. We could approve a revised policy as early as next month.

Related information regarding Instructional Time:

While we are not at the point of having local experience to guide us in the instructional hour component or eventual calculation, the DPI has a wide range of resources. One of the resources is on their Virtual Learning Time for Public Schools page:

<https://dpi.wi.gov/cal/innovation/virtual-learning-time>

On this page is a resource entitled: District Planning and Implementation Resources for Continuity of Learning. I won't include that entire resource in this document, but I will copy and paste one portion for your reference. I don't believe it is critical to our operations to get into these details at this time, but I wanted the Board and anyone else who is interested to have easy access to this information.

#7 Instructional Time: Determine your virtual instructional hours and minutes the same way you would determine your brick-and-mortar instructional hours and minutes.	Random Lake tracked their data through their learning management system. Overall, they tracked the number of visits to each page as well as the number of submissions made. Teachers also tracked online discussions and work completed.
--	--

Estimate virtual instructional time based on time for face-to-face instruction.	
---	--

Provide flexible completion dates to accommodate student access needs or additional support of instructors to meet learning targets.	Neenah tracked data through their learning management system (Schoology), single sign-on (Classlink), SeeSaw and Google. Within the learning management system, data tracked includes the number of visits to each page, the number of minutes per visit, the number of submissions made and the files uploaded.
--	--

Provide student virtual check-in through the learning management system, a Google doc, or other collaborative apps.	Building principals collected data from teachers for assignments completed where instructions were posted in the learning management system and any activity completed outside of the learning management system.
---	---

10. Non-Exempt Staff Leave

Jake Holtz will work with Kim Gordon and other Business Officials, as well as review legal advice we have access to, in order to put together a summary of the potential impact of an extended closure for support staff compensation and insurance impacts, for those in that situation and how districts are handling it. Jake will also work to provide a few options about how we may want to approach this. I do not expect this to be ready for the Board until the meeting on Wednesday, but we can plan to share it with you if something would be prepared earlier.

While we anticipate the need to staff our offices and have the maintenance department continue to work, the vast majority of teacher associate positions exist to work in person with students on the days that school is in session. These are important positions and we value the support and supervision they provide for students; we also know that we need to be fiscally responsible. We are adding this agenda item to ensure that we are appropriately examining options and especially so the Board is able to provide appropriate guidance and oversight.

As of this most recent update to the background document, we anticipate having teacher associates report to work on Thursday of this week. This would give principals, secretaries, and teachers some time on Wednesday to consider what they might need assistance with. This would also give us the chance to meet with that employee group to give them an update on the information gathered, as well as pertinent points from this agenda item during the Board meeting.

11. Reports

12. Adjourn

THE SCHOOL DISTRICT OF STURGEON BAY
Regular Board of Education Meeting
Wednesday, February 19, 2020

President Hooker called the regular meeting to order at 7:00 PM in the high school library. The Pledge of Allegiance was recited.

Present were Commissioners: Miller, Hooker, Chisholm, Hougaard, Jennerjohn and Stephani. Holland, Alger & Stephens were excused. Also present is Superintendent Tjernagel.

Motion: Chisholm/Hougaard to adopt the agenda, noting that that the board will be going into closed session per statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Items being discussed are: Request from a Professional Staff Member, Mid-Year Performance Evaluation of District Administrator. Motion carried unanimously.

PUBLIC PARTICIPATION SECTION—also known as audience to visitors and delegations (as noted in Board Policy 0167.3 Public Participation at Board Meetings): John Lodl of 823 S 15th Ave, addressed the board. He spoke about the football program at the district and his hope to return to eleven person football.

STUDENT COUNCIL REPRESENTATIVE REPORT: Student Council representative Gracen Spritka advised the board that the council met last week. Discussed the success of their fundraising in December and January. Teacher appreciation is May 13, 2020 and some of the money raised will go towards this appreciation day. Homecoming is set for Sept 14-19, 2020 with the dance on Sept. 19, 2020.

RECOGNITION: Principal Nickel announced the honors recipients for the upcoming 2020 graduation. High Honors Graduates: Gracen Spritka, Sarah Bridenhagen, Madelyn Blahnik, DJ Lenius, Madeline Jenaquart, Katie Frank, Jake Schneider, Marina Jeanquart, Fletcher Hubbard & Nick Herbst.

Motion: Jennerjohn/Hougaard to approve the minutes of the January 15, 2020 and February 5, 2020 meetings. Motion carried unanimously.

Motion: Hougaard/Jennerjohn to approve the January board bills. Motion carried unanimously.

CONSENT AGENDA:

1. **Grants and Donations** – – Jenny Spude reports that the Waseda Farms Growing and Learning Lab received Jandu Pride Pump dollars in the amount of \$324.95 from December. Brian O’Handley reports the following donations from the Sturgeon Bay Parent Teacher Organization: \$284 to help fund a second grade field trip to the Weidner Center, and \$775 to help fund a fourth grade field trip to Madison, including visits to the Capitol and State Historical Society museum.

A motion to thank these groups and the individuals associated with them for their generosity, as well as approve the donations is recommended.

2. **Resignations and Retirements** – Margaret Rose has notified us that she will retire at the end of the current school year. A motion to accept Margaret’s retirement notice and thank her for her dedicated service to the students and families of Sturgeon Bay High School is recommended.

Motion: Hougaard/Miller to accept and approve the consent agenda items as presented. Motion carried unanimously.

OPERATIONS AGENDA:

1. **Consent Agenda items requiring attention (if any):** None
This is a standing agenda item and utilized only if needed.
2. **Approve Non-Classified Contract Renewal:** Discussion occurred at the January 15, 2020 closed session meeting following the regular Board of Education meeting. Motion Hougaard/Jennerjohn to renew the contracts for our Payroll/Benefits Clerk, Bookkeeper, Data Specialist, and Superintendent/Board Assistant. Motion carried unanimously.
3. **Approve Administrative Contract Renewal:** Discussion occurred at the January 15, 2020 closed session meeting following the regular Board of Education meeting. As a reminder, administrators must receive a preliminary notice of nonrenewal at least five months prior to expiration of the contract, which is why we give initial attention to this in January. If no formal notice of renewal or nonrenewal is given at least four months prior to expiration of the contract, the contract continues for two years. Rather than simply have a lack of action constitute renewal, formal action would be deemed as appropriate.

As another reminder, even though contracts are brought forward for renewal as per the timelines that align with state statute, the Board has neither entertained compensation recommendations nor decided on compensation until later in the school year. Typically, the Board approves individual teacher contracts in the April board meeting, and then approves the compensation of hourly employees, unclassified contracts, and administrative contracts in May.

Motion Hougaard/Stephani to renew the contracts of the High School Principal, Middle School Principal, Grade 1-5 Principal, Sunset Principal with Teaching & Learning responsibilities, Business Manager, Director of Building and Grounds, Food Service Director, and Superintendent. Motion carried unanimously.

4. **Approve High School Assistant Baseball Coach:** *From Athletic Director Todd Meikle and Principal Bob Nickel:* Craig Giesseman will take over as varsity assistant coach for the varsity baseball team. He comes with high recommendations from Coach Berns and Coach Andre.

Motion Jennerjohn/Hougaard to approve Craig Giesseman as an assistant baseball coach for the upcoming 2020 Spring baseball season. Motion carried unanimously.

5. **Approve CESA 8 2020-2021 Contract:** Included in the meeting packet is a CESA 8 service summary sheet and also a contract for next school year. Since the services we receive from CESA 8 are for providing exceptional education services to students it is possible that needs can change as IEP's change during the course of the year, but that is nothing new. CESA 8 asks districts to approve the contract in February, or March at the latest, since they need to secure staff to provide for the anticipated needs the next school year.

Motion Hougaard/Chisholm to approve the CESA 8 services contract for 2020-2021. Motion carried unanimously.

6. **Approve Food Service Delivery Truck:** From Food Service Director Spude: In food service, we prepare all foods in one central production kitchen and deliver the food to all SBS elementary schools, including Head Start and St. John Bosco Schools. We use our truck to drive very short distances, as a result the truck mileage is low but the lift gate, that we operate four times daily at each school delivery location, is no longer reliable and the integrity of the truck body is rusting. A reliably operating delivery vehicle is required for our operation to function. Over the past few months, I've been in contact with

three dealers who sell big-box van type trucks in a 200 mile radius. Inventory changes, as does pricing, hence a request for a food vehicle purchase for less than \$50,000 to be paid for with at least 90% food service funds will need to be made.

Jenny Spude has included with the meeting packet the only bid that is currently active; however, she has been told by dealers she can receive bids once she is closer to making the purchase. The administration is certainly aware of the Board's desire and history when it comes to purchasing vehicles locally.

Motion Hougaard/Chisholm to approve a food service delivery truck purchase in an amount not to exceed \$50,000. Motion carried unanimously.

7. **Approve Food service Hires:** From Food Service Director Spude: We will soon be adding an additional two dishwashing staff members from Sunshine House so there are more staff to fill into the 5-day rotation. Sunshine House staff has a job coach accompany them each day, which is paid for through the Wisconsin Department of Vocational Rehabilitation. SBS Food Service funds pays minimum wage rate for the hourly compensation. This opportunity has been rewarding and provides the school district with an opportunity to employ community residents of all abilities.

A. Motion Hougaard/Jennerjohn to approve Jennifer Mikle as a dishwasher. Motion carried unanimously.

B. Motion Jennerjohn/Hougaard to approve Amber Fehl as a dishwasher. Motion carried unanimously.

8. **Achievement Gap Reduction School Board Mid-Year Review (informational item):** In the past, the Board reviewed the Achievement Gap Reduction (AGR) report completed by Dr. Ann Smejkal at the end of the school year. The report deals with math and reading for Kindergarten through third grade. The older program name or term SAGE (Student Achievement Guarantee in Education) may sound more familiar to some board members, staff members, and parents. Now we need to conduct a mid-year review in addition to a review at the end of the year. As of the preparation of this component of the meeting notes, Dr. Smejkal was pulling together information yet for one grade level. The mid-year report will either be added to the meeting packet or shared with the Board the night of the meeting, if nothing else.

This is simply an informational item, so no formal action is necessary.

9. **Facility Referendum Update (informational item):** As the Board knows, a lot of work is going into the preparation and finalization of a variety of resources and ways to get factual information out to residents in the days and weeks ahead as we approach the early voting window, which is popular in our community, and of course Election Day on April 7.

Here is a summary of some of the high points, as of the preparation of the Board meeting packet:

Informational Materials Currently in Process

- Spring Community Newsletter spread (now complete; targeting mailboxes by mid-March)
- Community postcard/mailer (now complete; should go into processing very soon)
- Fact sheet (now complete; ready to be shared electronically and via paper at sessions, etc.)
- Display boards
- Frequently-Asked questions document
- District Update/Referendum PowerPoint presentation
- Social media posts (draw attention to documents via links, etc.—see website info. below, too)

Informational Opportunities for Parents and the Community

- Website – Facility Referendum Info. 2019-2020 page
 - Top “Quick Link” listed on the district home page
 - Also first item listed under District/District Information drop down menu
 - Where we house the various materials once available, as well as historical information
- Service Clubs (Breakfast Rotary Feb. 18; Noon Rotary Feb. 20) & ADRC (March 4)
- Local Media
 - Continue with sharing press releases & printed materials
 - Radio interviews & shows (ex. WDOR with Eddie Allen Feb. 25)
- March 4 Referendum Information Night (6:00 – 7:00 P.M.) at the high school – planned as more of an informal/fair approach than attending a presentation
- March 14 Coffeehouse session at 5th & Jefferson with two board members
- “Drive through experience” at Parent/Teacher Conference Nights
 - We know parents are quite busy—but we also know we have a high percentage of parental attendance overall at conferences in our district
 - Display boards & handouts available; some Board presence staffing the “table” as well

Starting the week of February 10-14, I am also holding informal after-school sessions for staff so they are aware of the various resources available to them and residents. Staff certainly don’t need to be experts on the referendum, but they do need a basic understanding of what is occurring and where to point people for more information if someone asks them.

- TJ Walker - February 12
- Sunrise – February 17
- Sunset – February 18
- SBHS – February 19
- Sawyer – February 24

10. Reports:

- a. Legislative – none
- b. CESA – none.
- c. Committee/Seminars - none
- d. Administrative Reports presented.
- e. Superintendent’s Report presented

11. Executive Session –

Motion: Jennerjohn/Hougaard to adjourn to Executive Session (with roll call vote) at 8:20 PM. Motion carried unanimously.

Motion: Hougaard/Chisholm to return to open session at 10:11 PM.

Motion: Jennerjohn/Hougaard to deny the request from Professional Staff Member AQ. Motion carried with 5 in favor, 1 opposed.

12. Adjourn Motion: Hougaard/Jennerjohn to adjourn at 10:12 PM. Motion carried unanimously.

Date: _____

President’s Signature: _____

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/01/2020	99207	R	100.00	98 L 000 000 811677 000	AMERIPRISE FINANCIAL	PRD ID 102503; M ROSE XXX-XX-2793
02/01/2020	99208	R	277.45	98 L 000 000 811680 000	AMERICOLLECT INC	CASE #19SC177
02/01/2020	99209	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
02/01/2020	99210	R	244.84	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
02/01/2020	99211	R	355.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
02/06/2020	192000204	A	60.00	10 E 800 310 162000 000	ALLEN, GENE	BBB JV2 vs Sevastopol
02/06/2020	192000205	A	56.60	10 E 800 480 295000 000	BANKS, GERALD II	1/1/2020-2/6/2020 Mileage between buildings for network and tech issues \$56.60
02/06/2020	192000206	A	75.00	10 E 800 310 162000 000	BARTMANN, ALEKSANDR	GBB Varsity vs Peshtigo
02/06/2020	192000207	A	75.00	10 E 800 310 162000 000	DELONG, TINA	Boys Swim Meet Official
02/06/2020	192000208	A	75.00	10 E 800 310 162000 000	DORNER, TODD	GBB Varsity vs Peshtigo
02/06/2020	192000209	A	225.00	27 E 800 942 156600 341	DOUCETTE, JULIE	1/29/2020 2020 ASHA Dues
02/06/2020	192000210	A	75.00	10 E 800 310 162000 000	GOOD, STEPHEN	1-30-20 Boys Swim Meet Official
02/06/2020	192000211	A	272.50	10 E 800 310 162000 000	KRAUSE, ZACHARY	Wrestling Official DC Classic
02/06/2020	192000212	A	265.00	10 E 800 310 162000 000	KUST, JOSEPH	Wrestling Official DC Classic
02/06/2020	99212	R	2,182.95	10 E 400 551 136431 000	LINDSAY MACHINERY, I	35% Downpayment on Timesaver Model 1311-13-1 Single Head, 37" wide, Widebelt Sander
02/06/2020	99212	R	3,462.90	21 E 010 449 160999 000	LINDSAY MACHINERY, I	35% Downpayment on Timesaver Model 1311-13-1 Single Head, 37" wide, Widebelt Sander
02/06/2020	192000213	A	60.00	10 E 800 310 162000 000	LUDERS, MATTHEW	1.25.20 INTRAMURAL BBB
02/06/2020	192000214	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	GBB JV 1 vs Peshtigo
02/06/2020	192000215	A	268.05	10 E 800 310 162000 000	SHEFCHIK, BRUCE	Wrestling Official DC Classic
02/06/2020	192000216	A	100.00	10 E 800 310 162000 000	SYMONS, PHIL	GBB MS Basketball Official
02/06/2020	192000216	A	60.00	10 E 800 310 162000 000	SYMONS, PHIL	BBB JV2 vs Sevastopol
02/06/2020	192000217	A	280.00	10 E 800 310 162000 000	VAN VOOREN, BRETT	Wrestling Official DC Classic
02/06/2020	192000218	A	250.00	27 E 800 310 221300 341	WAUTIER, SHANNON	1/2/2020 Autism Conference registration fee.
02/06/2020	192000219	A	100.00	10 E 800 310 162000 000	WERY, MICHAEL	MS GBB official 7 and 8 grade
02/06/2020	192000219	A	60.00	10 E 800 310 162000 000	WERY, MICHAEL	GBB JV 1 vs Peshtigo
02/06/2020	192000220	A	34.80	72 L 400 000 166321 000	WINKEL, JOAN	2/4/2020 Reg Ed Sadie Hawkins supplies
02/13/2020	192000221	A	75.00	10 E 800 310 162000 000	BURRY, MATT	GBB Official vs SD
02/13/2020	192000222	A	75.00	10 E 800 310 162000 000	MARKER, JAMES	GBB Official vs SD
02/13/2020	192000223	A	63.25	10 E 200 411 126000 000	NICKEL, ROBERT	2/10/2020 Mileage - CESA 7 - Perkins Funding Meeting
02/13/2020	192000224	A	250.00	21 E 200 411 161941 000	PROPSOM, MATTHEW	2/4/2020 2020 Snowmobile Class.
02/13/2020	192000224	A	50.00	72 L 800 000 161942 000	PROPSOM, MATTHEW	2/7/2020 Clipper Clays SCTP Membership Reimbursement
02/13/2020	192000225	A	92.80	50 R 800 259 257250 000	SPUDE, JENNIFER	1/7/2020 I purchased food service gloves from Costco that are special purpose gloves I cannot buy from amazon nor Gordon Food Service
02/13/2020	192000226	A	60.00	10 E 800 310 162000 000	SYMONS, PHIL	Intramural Official vs SD
02/13/2020	192000227	A	58.42	10 E 800 342 239000 000	WINKEL, JOAN	2/7/2020 Mileage to NWTC Green Bay and back
02/17/2020	99215	R	100.00	98 L 000 000 811677 000	AMERIPRISE FINANCIAL	PRD ID 102503; M ROSE XXX-XX-2793

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/17/2020	99216	R	277.45	98 L 000 000 811680 000	AMERICOLLECT INC	CASE #19SC177
02/17/2020	99217	R	5.00	98 L 000 000 811671 000	AXA EQUITABLE	J Schopf \$5
02/17/2020	99213	R	1,290.00	21 E 200 310 161934 000	BABLER BUS SERVICE I	TJW Middle School Ski Trip Transportation
02/17/2020	99218	R	53.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
02/17/2020	99218	R	53.00	98 L 000 000 811690 000	CROSSROADS AT BIG CR	Employee Donations
02/17/2020	99219	R	242.31	98 L 000 000 811680 000	GURSTEL LAW FIRM PC	Case No. 12-CV-224; File #802986
02/17/2020	99220	R	355.00	98 L 000 000 811660 000	SB LUNCH PROGRAM	Payroll accrual
02/17/2020	99221	R	233.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
02/17/2020	99221	R	233.00	98 L 000 000 811690 000	UNITED WAY	Employee Donations
02/17/2020	99214	R	40.00	21 E 200 411 161941 000	WESLEY, REBEKAH	Reimbursement for duplicate payment for MS Outdoors class
02/18/2020	99222	R	32.48	10 E 800 324 253000 000	AIRGAS USA LLC	CYLINDER RENTAL
02/18/2020	99223	R	360.00	10 E 800 411 162000 000	ALGOMA SCHOOL DISTRI	TRACK HURDLES
02/18/2020	99224	R	2,530.50	10 E 400 450 136431 000	ALGOMA LUMBER COMPAN	LUMBER
02/18/2020	99225	R	191.48	10 E 800 411 162000 000	BADGER SPORTING GOOD	WRESTLING SUPPLIES
02/18/2020	99226	R	60.00	10 E 800 310 162000 000	BLUCHER, HENIROL JR	Intramural Official vs SD
02/18/2020	99227	R	247.50	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	DKC LEGAL
02/18/2020	99227	R	220.00	10 E 800 310 231500 000	BUELOW VETTER BUIKEM	LEGAL FEES
02/18/2020	99228	R	1,425.00	10 E 800 480 295000 000	CAMERA CORNER-CONNEC	Milestone Care-support for Camera system CC PO to SALESSUPPORT@CCCP.COM
02/18/2020	99229	R	2,000.00	27 E 800 310 223300 019	CARAVEL AUTISM HEALT	SPED CONSULTING
02/18/2020	99230	R	1.06	10 E 800 355 263300 000	CENTURYLINK	MONTHLY CHARGES
02/18/2020	99231	R	25.00	10 E 800 386 221300 000	CESA 7	IT CONF
02/18/2020	99232	R	285.00	10 E 800 310 239100 000	CROSSFIT ARMATI	CORP MEMBERSHIP
02/18/2020	99233	R	501.02	10 E 800 411 253000 000	CULLIGAN SERVICE	BOTTLED WATER AND SALT
02/18/2020	99234	R	2,741.70	10 E 800 348 256510 000	DOOR COUNTY COOPERAT	MONTHLY STATEMENT
02/18/2020	99235	R	37.11	10 E 800 324 253000 000	DOOR COUNTY GLASS &	SCREEN REPAIR
02/18/2020	99236	R	760.80	10 E 800 411 253000 000	DOOR COUNTY HARDWARE	MAINT SUPPLY
02/18/2020	99237	R	578.27	10 E 800 348 254500 000	DOOR COUNTY TREASURE	FUEL
02/18/2020	99237	R	1,036.59	10 E 800 348 256510 000	DOOR COUNTY TREASURE	FUEL
02/18/2020	99237	R	805.58	10 E 800 411 253000 000	DOOR COUNTY TREASURE	SALT
02/18/2020	99238	R	400.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	CORP MEMBERSHIP GRP 2
02/18/2020	99238	R	300.00	10 E 800 310 239100 000	DOOR COUNTY YMCA	CORP MEMBERSHIP GRP 1
02/18/2020	99239	R	262.59	50 E 800 324 257220 000	ECOLAB	PEST CONTROL
02/18/2020	99240	R	428.50	50 E 800 324 257220 000	ENGELS INC	FOOD SERVICE REPAIRS
02/18/2020	99241	R	1,403.21	10 E 800 310 231000 000	EPPSTEIN UHEN ARCHIT	PROGRESS BILLING
02/18/2020	99242	R	629.34	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library books-SR
02/18/2020	99242	R	390.92	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR Rev War Events
02/18/2020	99242	R	513.54	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-SR Rev War People
02/18/2020	99242	R	475.23	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-HS
02/18/2020	99242	R	157.57	10 E 800 432 222200 031	FOLLETT SCHOOL SOLUT	Library Books-Spanish
02/18/2020	99243	R	1,389.85	10 E 400 412 135200 000	FORK FARMS LLC	FACE SUPPLIES
02/18/2020	99244	R	159.17	10 E 800 351 239000 000	GIBALTAR AREA SCHOO	LEGAL PUBLICATION
02/18/2020	99245	R	10.32	10 E 400 411 125500 000	HEID MUSIC CO	school flute repad and solo ensemble music
02/18/2020	99245	R	51.68	10 E 800 310 125000 000	HEID MUSIC CO	school flute repad and solo ensemble music
02/18/2020	99245	R	22.00	10 E 800 310 125000 000	HEID MUSIC CO	TUBA VALVE REPAIR
02/18/2020	99245	R	32.00	10 E 800 310 125000 000	HEID MUSIC CO	CLARINET REPAIR
02/18/2020	99246	R	25.30	10 E 800 342 239000 000	HERRERA QUISPE, YANE	JAN MILEAGE
02/18/2020	99247	R	300.56	10 E 400 411 125500 000	JONES SCHOOL SUPPLY	Band Awards for final concert

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/18/2020	99248	R	400.00	50 E 800 415 257220 000	JORNS SUGAR BUSH	SYRUP
02/18/2020	99249	R	249.00	10 E 200 450 136000 000	KELVIN LP	Middle School - Dragster Blanks
02/18/2020	99250	R	1,070.47	10 E 800 310 256270 000	KOBUSSEN BUSES LTD	JANUARY BUSING
02/18/2020	99250	R	2,235.77	10 E 800 310 256240 000	KOBUSSEN BUSES LTD	JANUARY BUSING
02/18/2020	99250	R	976.60	80 E 800 310 256290 000	KOBUSSEN BUSES LTD	JANUARY BUSING
02/18/2020	99250	R	43,084.30	10 E 800 310 256210 000	KOBUSSEN BUSES LTD	JANUARY BUSING
02/18/2020	99250	R	2,412.89	27 E 800 341 256750 011	KOBUSSEN BUSES LTD	JANUARY BUSING
02/18/2020	99251	R	345.95	27 E 800 310 223300 019	KYLES CONSULTING LLC	MONTHLY FEES
02/18/2020	99252	R	239.91	10 E 800 324 253000 000	MARTIN SYSTEMS	OBSERVATORY MONITORING
02/18/2020	99253	R	316.67	10 E 800 411 162000 000	NEFF REMIT	G GOLF BANNER
02/18/2020	99253	R	767.65	10 E 800 411 162000 000	NEFF REMIT	VARSITY LETTERS
02/18/2020	99253	R	807.16	10 E 800 411 162000 000	NEFF REMIT	CREDIT
02/18/2020	99254	R	200.00	10 E 800 411 239000 000	ONSITE MAINTENANCE S	Toner cartridges
02/18/2020	99255	R	58.42	10 E 800 351 239000 000	PENINSULA PULSE	SPED POSTING
02/18/2020	99256	R	4,104.98	50 E 800 415 257240 000	PRAIRIE FARMS	MILK
02/18/2020	99257	R	100.00	10 E 800 943 162000 000	PREBLE HIGH SCHOOL	MS WRESTLING TOURNEY
02/18/2020	99258	R	70.05	10 E 800 411 253000 000	PREMIER CONCRETE INC	SAND
02/18/2020	99259	R	348.25	10 E 800 411 253000 000	PROFESSIONAL SUPPLY	FLOOR SCRUBBER REPAIR
02/18/2020	99260	R	45.73	10 E 200 411 241000 000	QUILL	MS office supplies
02/18/2020	99261	R	2,165.00	10 E 800 324 253000 000	RASS EXCAVATING & MA	SNOW REMOVAL
02/18/2020	99262	R	300.00	10 E 800 310 221300 000	RENAISSANCE LEARNING	COACHING
02/18/2020	99263	R	181.00	10 E 800 411 239000 000	SB LUNCH PROGRAM	COOKIES
02/18/2020	99264	R	64.74	10 E 800 411 162000 000	SCATURO BAKING COMPA	PARENTS NIGHT SWIM TEAM
02/18/2020	99265	R	100.00	10 E 200 411 122200 000	SCHOLASTIC BOOK CLUB	6TH GRADE BOOKS
02/18/2020	99266	R	583.27	10 E 800 411 253000 000	SCHARTNER IMPLEMENT	NEW HOLLAND
02/18/2020	99267	R	45.66	10 E 400 411 132000 000	SCHOOL SPECIALTY INC	classroom supplies (Jake needs to put \$ that was mistakenly deducted in October that should have been N. DeMeuse in IT)
02/18/2020	99268	R	253.75	10 E 800 324 253000 000	SEPTIC MAINTENANCE O	UNPLUG URINALS
02/18/2020	99269	R	1,320.09	10 E 800 411 253000 000	SERVICE MOTOR CO INC	TRACTOR PARTS
02/18/2020	99270	R	35.00	10 E 800 943 162000 000	SOUTHERN DOOR SCHOOL	MS MATH TEAM FEE
02/18/2020	99270	R	500.00	27 E 800 382 436000 341	SOUTHERN DOOR SCHOOL	SONDAY TRAINING
02/18/2020	99270	R	500.00	10 E 800 382 122110 141	SOUTHERN DOOR SCHOOL	SONDAY TRAINING
02/18/2020	99271	R	289.78	10 E 800 355 263300 000	SPECTRUM BUSINESS	MONTHLY STATEMENT
02/18/2020	99272	R	30.00	10 E 800 310 162000 000	STOVER, THOMAS	Swim Meet Announcer
02/18/2020	99273	R	162.00	10 E 800 310 231500 000	STRANG PATTESON ATTO	LEGAL
02/18/2020	99274	R	228.00	27 E 800 370 436000 341	SUNSHINE HOUSE INC	SPED COURSES
02/18/2020	99275	R	205.70	10 E 400 411 136000 000	SURPLUS CENTER	supplies for design and build Use Vendor account # 6240170
02/18/2020	99276	R	1,067.57	10 E 800 411 162000 000	TEAM SPORTING GOODS	BASEBALL EQUIPMENT
02/18/2020	99277	R	161.25	50 E 800 324 257220 000	TIP TOP CLEANERS	KITCHEN LAUNDRY
02/18/2020	99278	R	1,298.59	10 E 800 324 253000 000	TWEET/GAROT MECHANIC	SCIENCE FUME HOODS
02/18/2020	99279	R	1,823.80	10 E 800 354 258000 000	US BANK EQUIPMENT FI	MONTHLY STATEMENT
02/18/2020	99280	R	95.88	10 E 800 411 253000 000	VIKING ELECTRIC SUPP	MISC HARDWARE
02/18/2020	99280	R	3.22	10 E 800 411 253000 000	VIKING ELECTRIC SUPP	MISC HARDWARE
02/18/2020	99281	R	27.68	50 E 800 415 257220 000	WASEDA FARMS COUNTRY	EGGS
02/18/2020	99282	R	75.00	10 E 800 310 162000 000	WHITE, SIDNEY	GBB Official vs SD
02/18/2020	99283	R	749.44	10 E 800 331 253300 000	WISCONSIN PUBLIC SER	BUS GARAGE GAS
02/18/2020	99284	R	182.00	10 E 800 310 239000 000	WIS DRUG TESTING & C	BACKGROUND CHECKS
02/18/2020	99285	R	66.60	10 E 800 411 253000 000	WOLTER ENGRAVING SER	SIGN ENGRAVING
02/18/2020	99286	R	100.00	10 E 800 310 162000 000	ZAK, TROY	GBB MS Official 7 and 8 grade
02/18/2020	99286	R	100.00	10 E 800 310 162000 000	ZAK, TROY	GBB MS Official vs GIB.
02/21/2020	192000228	A	75.00	10 E 800 310 162000 000	BERKEN, DAVID	GBB Offiicial vs Gib.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/21/2020	192000229	A	33.24	10 E 400 342 221300 000	BRYFCZYNSKI, MICHAEL	2/17/2020 Mileage Reimbursement from my home to CESA 7 for initial educators seminar 3. 28.9 miles each way. 57.8 miles round trip
02/21/2020	192000230	A	75.00	10 E 800 310 162000 000	BUCH, KEVIN	GBB vs Gib. Official
02/21/2020	192000231	A	71.40	10 E 800 342 264400 000	GORDON, KIM	2/8/2020-2/15/2020 Value Wi-Fi Plan
02/21/2020	192000232	A	65.00	10 E 800 310 162000 000	GROESSL, MITCH	JV 1 GBB vs Gib Official
02/21/2020	192000233	A	65.00	10 E 800 310 162000 000	KOSS, KELLY	JV 1 GBB vs Gib
02/21/2020	192000234	A	74.87	10 E 110 310 221300 000	KROLL, TAMMY	2/13/2020 Classroom Supplies purchased from Oriental Trading Co
02/21/2020	192000235	A	75.00	10 E 800 310 162000 000	LASEE, DAVID	BBB Varsity Official
02/21/2020	192000236	A	60.00	10 E 800 310 162000 000	LUDERS, MATTHEW	JV 2 BBB Official
02/21/2020	192000237	A	75.00	10 E 800 310 162000 000	LUER, AARON	BBB Varsity Official
02/21/2020	192000238	A	17.16	10 E 200 411 126000 000	PROPSOM, MATTHEW	2/17/2020 Handwarmers for CWES fieldtrip
02/21/2020	192000238	A	23.96	10 E 200 411 126000 000	PROPSOM, MATTHEW	2/18/2020 Lab Gloves
02/21/2020	192000239	A	100.00	10 E 800 310 162000 000	RETZLAFF, KYLE	MS GBB Official
02/21/2020	192000239	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	JV 2 BBB Official
02/21/2020	192000240	A	75.00	10 E 800 310 162000 000	SIMON, CHARLES	BBB Varsity Official
02/21/2020	192000241	A	75.00	10 E 800 310 162000 000	WALSH, STEVE	GBB vs Gib Official
02/21/2020	192000242	A	60.00	10 E 800 310 162000 000	WERY, MICHAEL	JV 1 BBB Official
02/24/2020	99287	R	4,181.82	98 L 000 000 811634 000	MADISON NATIONAL LIF	Group Life
02/24/2020	99288	R	569.51	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
02/24/2020	99288	R	3,463.42	98 L 000 000 811635 000	MADISON NATIONAL LIF	LTD Insurance
02/24/2020	99288	R	617.88	98 L 000 000 811639 000	MADISON NATIONAL LIF	Short-Term Disability Ins.
02/24/2020	99289	R	216.23	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
02/24/2020	99289	R	210.26	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
02/24/2020	99289	R	216.23	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 18 Pay
02/24/2020	99289	R	236.18	98 L 000 000 811637 000	MADISON NATIONAL LIF	Voluntary Life - 24 Pay
02/24/2020	99290	R	422.36	98 L 000 000 811646 000	UNITEDHEALTHCARE SPE	303472; Accident Insurance
02/24/2020	99290	R	415.52	98 L 000 000 811648 000	UNITEDHEALTHCARE SPE	303472; Critical Illness Ins.
02/24/2020	99290	R	422.36	98 L 000 000 811646 000	UNITEDHEALTHCARE SPE	303472; Accident Insurance
02/24/2020	99290	R	415.51	98 L 000 000 811648 000	UNITEDHEALTHCARE SPE	303472; Critical Illness Ins.
02/25/2020	99291	R	60.00	21 E 200 310 161927 000	ALLEN, JESSIE	Refund for 6th grade CWES field trip
02/25/2020	99292	R	60.00	21 E 200 310 161927 000	CISNEROS, ALMA	Refund for 6th grade CWES field trip
02/25/2020	99293	R	107.04	21 E 200 411 161934 000	PEPSI-COLA OF GREEN	Vending machine beverages
02/25/2020	99294	R	60.00	21 E 200 310 161927 000	WATERSTREET, CARL	Refund for 6th grade CWES field trip
02/26/2020	99295	R	13,317.45	10 E 800 336 253300 000	STURGEON BAY UTILITI	JAN UTILITIES
02/26/2020	99295	R	1,385.30	10 E 800 337 253300 000	STURGEON BAY UTILITI	JAN UTILITIES
02/26/2020	99295	R	965.76	10 E 800 338 253300 000	STURGEON BAY UTILITI	JAN UTILITIES
02/26/2020	99295	R	25.30	10 E 800 339 253300 000	STURGEON BAY UTILITI	JAN UTILITIES
02/26/2020	99296	R	100.00	10 E 800 310 162000 000	SCHARTNER, JEFFREY	MS GBB Official
02/26/2020	99297	R	623.03	10 E 200 411 135200 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	421.54	10 E 400 411 135200 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	17.43	27 E 800 411 158100 341	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	1,610.12	50 E 800 415 257220 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	141.58	50 E 800 415 257250 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	497.19	50 E 800 415 257220 549	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	7.77	72 L 100 000 164900 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	134.67	10 E 110 411 110000 000	TADYCH'S ECONO FOODS	FOOD CHARGES

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/26/2020	99297	R	46.61	21 E 200 411 161923 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99297	R	175.00	21 E 400 411 161923 000	TADYCH'S ECONO FOODS	FOOD CHARGES
02/26/2020	99298	R	60.00	10 E 800 310 162000 000	ZAK, TROY	BBB Official JV 1
02/27/2020	192000243	A	115.86	10 E 140 411 115000 000	DEVILLERS, LOLA	2/17/2020 Classroom supplies
02/27/2020	192000244	A	32.00	72 L 100 000 164900 000	MARTENS, KARLIE	2/18/2020 Purchased snow apparel for homeless students.
02/27/2020	192000245	A	267.95	10 E 800 342 239000 000	PROPSOM, MATTHEW	2/8/2020-2/21/2020 Clipper Clays Conference Meeting
02/27/2020	192000246	A	60.00	10 E 800 310 162000 000	RETZLAFF, KYLE	JV 1 BBB Official vs Seymour
02/27/2020	192000247	A	75.00	10 E 800 310 162000 000	RODELL, NICK	BBB Official vs Seymour
02/27/2020	192000248	A	75.00	10 E 800 310 162000 000	SOLUM, LUCAS	BBB Official vs Seymour
02/27/2020	192000249	A	38.78	10 E 120 411 110000 000	SPERBER, ALEXANDRA	1/24/2020-2/19/2020 Student Reward Activity for PBIS. Popcorn and bags for popcorn machine at Sawyer.
02/27/2020	192000250	A	18.62	50 R 800 259 257900 000	SPUDE, JENNIFER	2/13/2020 pretzels for school lunch Amazon order did not arrive in time needed to punt
02/27/2020	192000251	A	100.00	10 E 800 310 162000 000	STARR, ANDREW	MS GBB Official vs Sevastopol
02/27/2020	192000252	A	60.00	10 E 800 310 162000 000	SYMONS, PHIL	JV 1 BBB Official vs Seymour
02/27/2020	192000252	A	100.00	10 E 800 310 162000 000	SYMONS, PHIL	MS GBB Official vs Sevastopol
02/27/2020	192000253	A	75.00	10 E 800 310 162000 000	VAN LANEN, ROGER	BBB Official vs Seymour
02/05/2020	201900166	W	278.35	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
02/05/2020	201900166	W	56.63	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
02/05/2020	201900166	W	1,335.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
02/05/2020	201900166	W	2,368.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
02/05/2020	201900166	W	257.18	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
02/05/2020	201900166	W	4,140.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
02/05/2020	201900167	W	835.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
02/05/2020	201900167	W	240.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
02/04/2020	201900176	W	178.99	10 E 800 449 253000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	486.23	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	815.94	21 E 800 449 254300 609	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	167.95	21 E 200 411 164905 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	58.40	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	49.59	10 E 400 411 136431 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	699.99	10 E 400 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	29.95	10 E 200 411 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	177.24	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	36.88	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/04/2020	201900176	W	30.15	10 E 400 411 125400 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	129.89	10 E 800 411 253000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	37.98	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	233.56	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	17.88	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	51.98	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	89.41	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	115.99	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	49.16	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	379.88	10 E 800 411 239000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	18.87	10 E 200 450 124500 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	10.55	10 E 100 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	49.98	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	15.40	10 E 800 411 239000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	-168.00	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	533.61	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	273.00	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	16.08	10 E 140 411 114000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	1,404.00	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	69.64	10 E 140 411 114000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	268.00	10 E 400 449 241000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	268.00	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	240.34	27 E 803 411 158111 341	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	21.47	10 E 200 411 126000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	12.64	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	13.99	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	30.97	10 E 140 411 114000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	29.14	27 E 805 411 158112 341	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/04/2020	201900176	W	175.51	50 E 800 415 257250 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	34.76	50 E 800 449 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	99.05	50 E 800 415 257220 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	23.43	10 E 400 411 125400 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	6.29	27 E 803 411 158111 341	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	57.89	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	14.88	50 E 800 449 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	368.24	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	59.14	50 E 800 411 257000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	44.63	10 E 800 432 222200 031	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/04/2020	201900176	W	180.05	10 E 800 480 295000 000	SYNCHRONY BANK/AMAZO	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	36.77	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	149.00	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	617.00	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	63.75	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	42.77	10 E 800 348 256510 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	190.00	10 E 800 941 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	92.80	50 E 800 411 257000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	27.58	21 E 400 411 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	197.51	50 E 800 449 257000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	76.07	50 E 800 449 257000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	238.00	10 E 800 310 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	121.31	10 E 100 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	60.66	10 E 110 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	225.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	161.99	10 E 800 439 222200 031	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	74.86	10 E 800 432 222200 031	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-5.45	27 E 800 480 158100 341	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/06/2020	201900188	W	104.45	27 E 800 480 158100 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	219.99	10 E 140 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	219.99	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	219.99	27 E 800 310 221300 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	39.68	10 E 100 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	270.00	10 E 800 370 431000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	160.00	10 E 800 370 431000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	270.00	10 E 800 370 431000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	336.24	10 E 400 411 136000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	30.34	10 E 400 411 136360 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	69.35	10 E 400 411 136360 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	747.85	10 E 400 411 163300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	141.73	10 E 400 411 163300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-47.43	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-5.37	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	9.93	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	135.25	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	617.00	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	101.37	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	98.00	27 E 800 435 156600 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	103.41	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	94.77	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-478.00	10 E 800 449 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	237.97	10 E 800 353 258000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	26.99	10 E 800 353 258000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	452.40	10 E 800 310 254300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	812.80	10 E 800 310 254300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	291.00	10 E 800 310 254300 000	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/06/2020	201900188	W	240.00	10 E 800 310 254300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	59.99	10 E 200 411 122200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	30.14	10 E 200 411 122200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	7.90	10 E 200 411 122200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	9.99	10 E 200 411 122200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	7.95	10 E 800 355 263300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-63.12	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	481.12	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	617.00	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	97.72	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	7.35	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	18.89	10 E 800 480 295000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	61.99	10 E 800 480 295000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	496.84	10 E 800 480 222200 031	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	119.98	10 E 800 480 295000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	77.63	10 E 110 411 110500 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-4.26	10 E 110 411 110500 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	18.64	27 E 801 411 152001 347	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	31.40	10 E 110 411 110500 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	13.75	10 E 110 411 110000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	9.94	10 E 110 411 110400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	1,485.00	21 E 200 310 161934 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	129.00	10 E 800 310 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-3.98	21 E 200 411 164905 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	397.17	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	455.16	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	59.88	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-403.67	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/06/2020	201900188	W	275.90	10 E 800 449 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	1,280.62	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	133.67	10 E 800 411 253000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	690.00	10 E 140 480 221500 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	294.85	27 E 805 411 158112 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	442.10	21 E 400 000 162107 633	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	478.00	10 E 800 449 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	2,346.80	10 E 140 472 110000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	600.97	10 E 800 411 161000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	183.00	27 E 803 411 158106 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	70.94	10 E 400 450 136431 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	2,741.23	27 E 800 490 215200 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	163.22	27 E 800 411 218100 347	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	89.51	27 E 800 411 218101 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-215.00	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-244.80	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-190.71	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	21.00	10 E 800 411 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	19.98	10 E 800 342 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	327.00	27 E 800 386 436000 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	27.98	10 E 400 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	7.16	10 E 400 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	29.90	10 E 200 411 122200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	66.43	27 E 804 411 158113 341	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/06/2020	201900188	W	45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	45.00	10 E 200 450 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	58.18	10 E 200 414 120000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	150.00	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	253.17	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	7.38	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	136.34	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-4.19	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	14.76	10 E 800 411 162000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	4.19	10 E 800 999 239000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	233.28	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	42.97	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	156.85	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	10.54	27 E 805 411 158112 341	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	35.00	10 E 400 310 124000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	100.68	21 E 200 411 161939 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	63.73	10 E 400 411 126000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	-0.44	21 E 400 411 135200 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	75.00	10 E 800 310 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	15.83	10 E 200 411 126000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	68.79	21 E 200 411 161923 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	134.05	21 E 200 411 161923 000	US BANK	Credit Card Payment AP Invoice.

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/06/2020	201900188	W	6.00	10 E 200 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	46.63	10 E 200 411 126000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	438.00	10 E 800 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	127.42	10 E 800 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	143.76	10 E 800 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	92.21	10 E 110 415 110400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	19.31	10 E 110 411 110500 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	10.60	10 E 110 411 110400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	38.57	10 E 110 411 241000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	57.18	10 E 110 415 110400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	392.02	10 E 800 310 264400 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	24.70	10 E 800 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	438.00	10 E 800 342 221300 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	20.85	10 E 800 480 295000 000	US BANK	Credit Card Payment AP Invoice.
02/06/2020	201900188	W	65.15	27 E 800 480 158100 341	US BANK	Credit Card Payment AP Invoice.
02/19/2020	201900174	W	278.35	98 L 000 000 811640 000	WEA TRUST ADVANTAGE	WEA Auto Insurance
02/19/2020	201900174	W	56.63	98 L 000 000 811641 000	WEA TRUST ADVANTAGE	WEA Home Owner's Ins
02/19/2020	201900174	W	1,335.00	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth IRA
02/19/2020	201900174	W	2,368.65	98 L 000 000 811642 000	WEA TRUST ADVANTAGE	WEA Roth TSA
02/19/2020	201900174	W	257.18	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity (% calc)
02/19/2020	201900174	W	4,140.00	98 L 000 000 811676 000	WEA TRUST ADVANTAGE	WEA Tax Sheltered Annuity
02/19/2020	201900175	W	835.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Employee Contributions
02/19/2020	201900175	W	240.00	98 L 000 000 811672 000	WISCONSIN DEFERRED C	Plan #98971-01 Roth Employee Contributions
03/01/2020	201900181	W	12,467.09	98 L 000 000 811901 000	DEAN HEALTH INC	Prevea 360 Health Insurance - Recipient ID 17AYPZV
03/01/2020	201900181	W	115,169.13	98 L 000 000 811630 000	DEAN HEALTH INC	Prevea 360 Health Insurance - Recipient ID 17AYPZV
03/01/2020	201900181	W	21,922.03	10 E 800 290 292000 000	DEAN HEALTH INC	Prevea 360 Health Insurance - Recipient ID 17AYPZV
03/01/2020	201900178	W	2,325.43	98 L 000 000 811902 000	DELTA DENTAL	Dental Deductions
02/19/2020	201900179	W	555.97	10 E 800 290 292000 000	DELTA DENTAL	COBRA/Retirees
03/01/2020	201900180	W	13,300.44	98 L 000 000 811632 000	DELTA DENTAL	Benefit - Dental
03/01/2020	201900183	W	15.66	98 L 000 000 811647 000	UNITEDHEALTHCARE INS	Vision
03/01/2020	201900182	W	1,002.45	98 L 000 000 811647 000	UNITEDHEALTHCARE INS	Customer #0753044 - Bill Group #6
02/29/2020	201900190	W	9,027.82	50 E 800 415 257220 000	GORDON FOOD SERVICE	FOOD CHARGES
02/29/2020	201900190	W	4,189.71	50 E 800 415 257250 000	GORDON FOOD SERVICE	FOOD CHARGES
02/29/2020	201900190	W	5,651.32	50 E 800 415 257220 549	GORDON FOOD SERVICE	FOOD CHARGES

CHECK DATE	CHECK NUMBER	CHE TYP	AMOUNT	ACCOUNT NUMBER	VENDOR	INVOICE DESCRIPTION
02/29/2020	201900192	W	8,133.77	10 E 800 941 239000 000	INTERNAL REVENUE SER	FED TAXES
02/29/2020	201900192	W	115,450.62	98 L 000 000 811611 000	INTERNAL REVENUE SER	FED TAXES
02/29/2020	201900192	W	59,281.17	98 L 000 000 811612 000	INTERNAL REVENUE SER	FED TAXES
02/29/2020	201900193	W	617.02	10 E 800 941 239000 000	WISCONSIN DEPARTMENT	STATE TAXES
02/29/2020	201900193	W	32,560.34	98 L 000 000 811613 000	WISCONSIN DEPARTMENT	STATE TAXES
02/29/2020	201900191	W	69,840.38	98 L 000 000 811621 000	WISCONSIN RETIREMENT	JAN RETIREMENT
02/29/2020	201900191	W	23,906.10	98 L 000 000 811622 000	WISCONSIN RETIREMENT	JAN RETIREMENT
			685,299.56	Totals for checks		

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	0.00	0.00	157,909.04	157,909.04
21	SPECIAL REVENUE - GIFTS	0.00	0.00	9,222.32	9,222.32
27	SPECIAL EDUCATION	0.00	0.00	10,631.60	10,631.60
50	FOOD SERVICE FUND	0.00	111.42	28,062.25	28,173.67
72	TRUST FUNDS	124.57	0.00	0.00	124.57
80	COMMUNITY SERVICE FUND	0.00	0.00	976.60	976.60
98	PAYROLL CLEARING FUND	478,261.76	0.00	0.00	478,261.76
***	Fund Summary Totals ***	478,386.33	111.42	206,801.81	685,299.56

***** End of report *****

Friday, March 6, 2020

To Mr. Tjernagel and the School Board,

Please accept this letter as my official notification that I am resigning from my position as a Special Education teacher in the Sturgeon Bay School District. My last day will be in June, after the end-of-school check off lists for both middle school and special ed. departments (June 8th or 9th).

I have appreciated the opportunity to work under an emergency license in the Special Education department for this school district over the past couple of years. I plan to continue to look for ways to be a part of this school district.

I intend to complete the duties and responsibilities of this position with quality and integrity, until the end of my current 2019-2020 contract.

Thank you,
Dena Barganz

Received 3/6/2020

A handwritten signature in black ink, appearing to be the initials 'DW' with a flourish above the 'W'.

980 Jefferson Place
Sturgeon Bay, Wisconsin 54235

Mr. Mark Smullen
Principal, T.J. Walker Middle School
19 North 14th Avenue
Sturgeon Bay, Wisconsin 54235

March 9, 2020

Dear Mr. Smullen;

It has been my pleasure to work for the Sturgeon Bay School District for nearly 26 years. In that time I created and taught a literature course, an environmental education elective, a yearbook elective, science, mathematics, and social studies. I enjoyed the variety of content and working with the administration, staff, and students of Sturgeon Bay. I am notifying you of my intention to retire at the end of the workday on January 15, 2021, the last day of the first semester.

In a letter to Ms. Teri Hooker dated February 14, 2020 I made several proposals that would allow me to retire on June 5, 2020 with insurance coverage until age 65 at no extra cost to the district. I have enclosed a copy of that letter for your reference. I am aware that I could purchase insurance on the open market for the two-month gap between the time my coverage by district insurance ended and I become eligible for Medicare. I am not willing to take the risk that my son or I might develop a pre-existing condition by that time.

If the school board reconsiders and selects one of the options I suggested I am willing to retire on June 5, 2020, the last inservice day of this academic year. However, with no agreement for extending insurance coverage, I will retire on January 15, 2021.

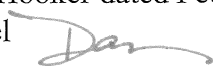
Thank you.

Sincerely,



Ann Quale

Encl.: Letter to Ms. Hooker dated February 14, 2020
cc Mr. Dan Tjernagel
Ms. Teri Hooker



Received
3/9/2020
JT

MEMO

To: Board of Education
From: Bob Nickel and Mark Smullen
Date: February 20, 2020
Subject: Lockdown Drill – February 20, 2020

On February 20, 2020, Sturgeon Bay High School and T. J. Walker Middle School conducted a lockdown drill. Substitute teachers in the middle school were notified in advance. At the beginning of the school year, staff members were directed to review the entire Run, Hide, Fight Crisis Management Plan with their Period 1 students. The drill was initiated over our public address system at 1:30 p.m. with the following announcement read three times: “Attention, Students and Staff: At this time, we will be conducting a lockdown drill. Please move to designated areas within the classroom and remain silent until the all-clear instruction is given.” The drill was completed within 10 minutes (1:40 p.m.). Drill specifics are logged in the respective school offices.

Our school district implements the Run, Hide, Fight Crisis Management Plan, which is endorsed by the Sturgeon Bay Police Department and the Door County Sheriff’s Department. A copy of the plan is posted in each room. As students were in class at the time of the drill, teachers had already taken attendance, and absences had been reported to the office.

During the drill, the middle school principal, high school principal, and liaison officer checked all doors. The following security concerns were found:

- The door to High School Room 208 was unlocked. The lights were off, and students were sheltered in place.
- The speaker in Middle School Room 111 is difficult to hear.
- The lock on the door to Middle School Room 219 did not work properly.
- There was talking heard through the doorway to the Middle School Family and Consumer classroom.
- Kitchen staff members were enroute from the Middle School Commons to the High School Kitchen. They should have remained in the Middle School Kitchen.

After the drill concluded, staff members were requested to alert principals with any concerns regarding implementation of the plan. The liaison officer is scheduled to report on the drill at the next Safety Committee meeting.

Successful highlights:

This lockdown drill was efficiently implemented resulting in a drill time of only 10 minutes. The high school band students were in the High School Commons due to maintenance work being done in the Band Room. The band director successfully navigated getting the band members into High School Commons shelter areas. Although there were security concerns, they were of such a nature that specific personnel could be addressed to make changes for future drills and a possible threat event.

Focus areas for the next drill:

The teacher in High School Room 208 explained why she had not rechecked the door. She will not make this error in the future. The middle school principal will check on the equipment issues related to Rooms 111 and 219 and the talking heard from the Family and Consumer classroom. The liaison officer spoke with the kitchen staff about remaining in place when a lockdown is called.

Certifications:


Our Board of Education will meet to discuss this drill on March 18, 2020, during our monthly meeting.

Our school certifies that this drill was conducted on February 20, 2020.

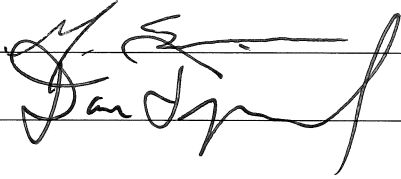
and this written evaluation was sent to and reviewed by the Board of Education on

February 21, 2020.

High School Principal Signature:



Middle School Principal Signature:



Superintendent Signature:



Board of Education President Signature:

Book: Policy Manual

Section: 6000 Finances

Title: FUND BALANCE

Code: po6235

Status: Active

Adopted: April 17, 2013

Last Revised: June 19, 2019

6235 - FUND BALANCE

The Board places the responsibility of administering the budget, once adopted, with the District Administrator. The District Administrator shall monitor the Fund 10 fund balance and shall report the balance to the Board at the end of each budget year. The fund balance shall be maintained at a level sufficient to minimize or avoid short term borrowing for cash flow purposes. Accordingly, the district will seek to maintain a Fund 10 fund balance of a minimum of fifteen percent (15%) of the prior year's General Fund expenditures for these purposes.

Fund balances will be reported in the categories established by the Government Accounting Standards Board Statement 54 (GASB 54) and in consultation with District auditors and Business Manager. The Board will impose constraints on any funds placed in the committed and assigned classifications through consultation with the District's auditor and Business Manager. The applicable categories for fund balance designations are:

- A. **Nonspendable Fund Balance** - amounts that cannot be spent because they are either (a) not in a spendable form (which includes items that are not expected to be converted to cash – e.g., inventories or prepaid amounts) or (b) legally or contractually required to be maintained intact (e.g., the corpus of an endowment fund)
- B. **Restricted Fund Balance** - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- C. **Committed Fund Balance** - amounts constrained to specific purposes by the Board; to be reported as committed, amounts cannot be used for any other purpose unless the Board takes action to remove or change the constraint.
- D. **Assigned Fund Balance** - amounts the Board *intends* to use for a specific purpose but are neither restricted nor committed; intent can be expressed by the Board or by an official or committee to which the Board delegates the authority.
- E. **Unassigned Fund Balance** - amounts that are available for any purpose; these amounts are reported only in the general fund

The Board discourages the maintenance of unassigned fund balances.

If during the fiscal year, it appears to the District Administrator that the fund balance will be less than estimated, the District Administrator will bring forward for Board consideration recommendations that will protect the fund balances. Such recommendations shall be in accordance with the requirements of the law.

© Neola 2019

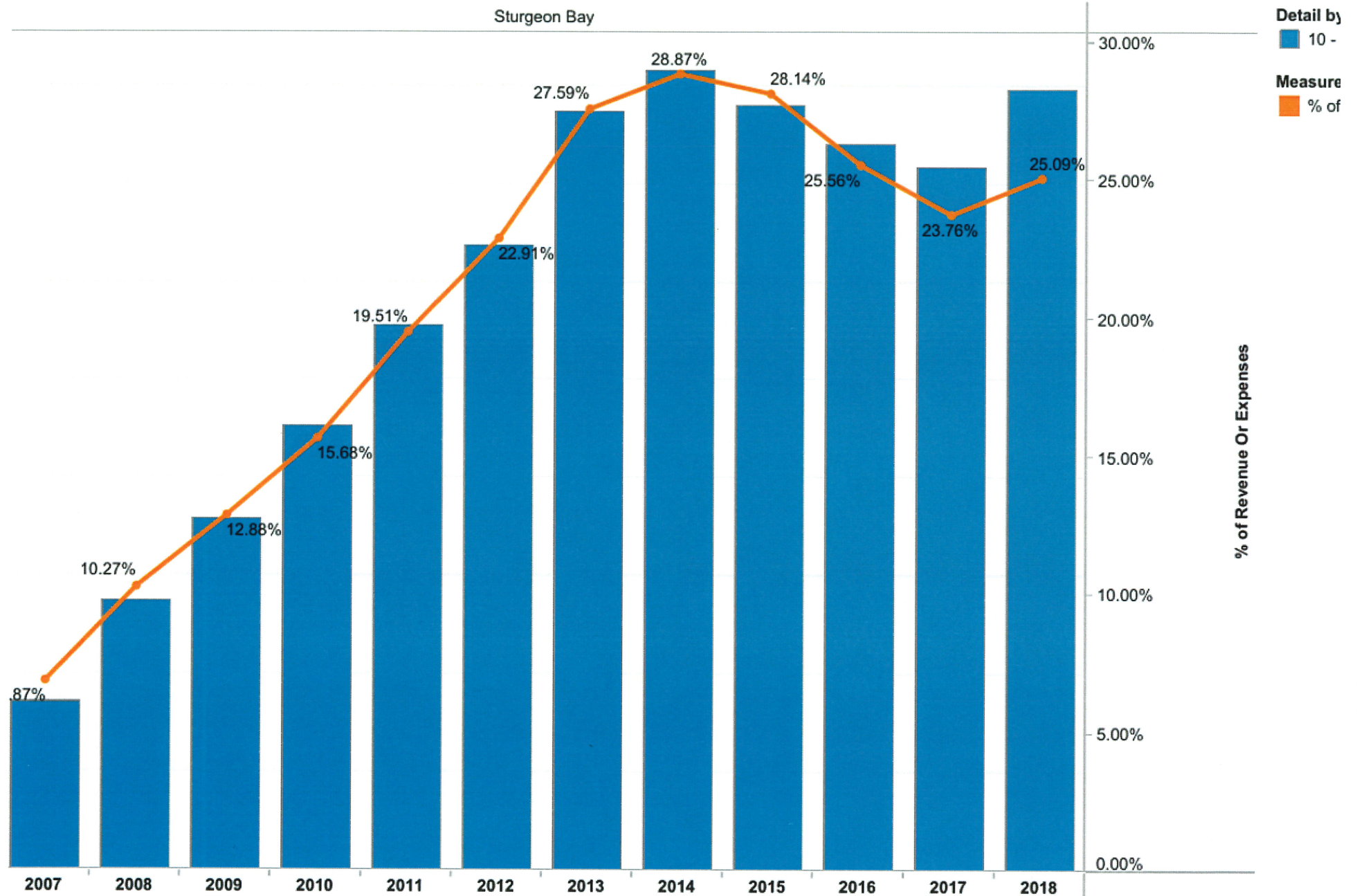
Legal: Government Accounting Standards Board Statement 54

Last Modified by Valerie Lukens on February 24, 2020

Fund Balance by Fund and Percentage Shown as a % of Revenue District(s) - Sturgeon Bay

Source: AFR

*NOTE: If all Fund Balance Types in a particular Fund are de-selected in the filter box,
the Revenue/Expenses from that fund will be excluded from the % calculation.*



Book: Policy Manual

Section: 8000 Operations

Title: SCHOOL CALENDAR

Code: po8210

Status: Active

Adopted: April 17, 2013

Last Revised: March 18, 2015

8210 - SCHOOL CALENDAR

The Board of Education recognizes that the preparation of a calendar for the instructional program of the schools is necessary for orderly educational planning and for the efficient operation of the District.

Classes shall not begin prior to September 1st except when holding year-round school or when so authorized by the Department of Public Instruction.

The Board shall determine annually the number of days when the schools will be in session for instructional purposes. The school year shall consist of student contact days, sufficient to meet all required student instruction time mandates set by State law, and shall a number of non-instructional days for parent-teacher conferences, staff education and training, or other reasons during which staff are required to report.

If school days are lost due to inclement weather, or other reason such that the amount of instructional time would fall below the required amount of time, the Board shall determine whether additional school days during which student instruction will occur will be scheduled or whether additional instructional time shall be added to existing school days such that the required instructional time is reached. Non-instructional days lost due to inclement weather or other reasons may be made up at the discretion of the Board of Education. [The loss of instructional days due to extenuating circumstances may be offset by remote and/or virtual learning.](#)

The District Administrator shall certify to the Department of Public Instruction the number of hours of student instruction during the previous school year.

© Neola 2014

Legal

115.01(10), 118.045, 121.02(1)(f)(1), Wis. Stats.

Last Modified by Valerie Lukens on February 24, 2020

MEMO

To: Board of Education
From: Bob Nickel
Date: March 5, 2020
Re: March 2020 Principal's Report

Teaching and Learning

ACT, Forward, and ACT Aspire. All but three students completed the ACT exam on the first testing day. Make-up testing will occur on March 17. All sophomores will complete the Forward social studies exams on April 7 during Block 1. All freshmen and sophomores will complete the ACT Aspire exams on April 15. My thanks to 1) Jenni O'Handley for managing the ACT exam, 2) Mary Nickel and Nelson DeMeuse for managing the digital side of Forward and Aspire testing, and 3) Ann Smejkal for serving as district assessment coordinator and guiding this entire testing process.

Course scheduling for 2020-21. Course requests are in. The counselors and I met on February 27 to develop a first edition 2020-21 master schedule. Teachers are reviewing the schedule at this time and offering input. The counselors and I will then create the final schedule, and I will enter all section information in PowerSchool. From there, student schedules will be developed initially through PowerSchool scheduling features then tweaked after one-on-one meetings.

English language arts resource. The Grades 6 – 12 English teachers have been reviewing resources this year. While a decision has not yet been made, the high school teachers favor a product published by StudySync. This is a sizable purchase, so we are diligently reviewing the product to be sure it meets our needs.

Community Engagement

Referendum information night. As you know, the event was held on March 4, 2020. A group of about 15 individuals visited the Tech Ed Department, where I was positioned. They seemed interested in the facilities, what we have in mind for renovation, and in the partnerships we have created with the community as well as the ways in which we can use the department to prepare students for local careers.

Finance / Facilities and Operations

Referendum preparation. There are no updates at this time other than the information that has been provided by Superintendent Tjernagel.

Upcoming Meetings/Workshops

- **Department of Health and Human Services** – March 13 – DHHS Office. This is a meeting of all Door County high school principals called by Joe Krebsbach, director of the Department of Health and Human Services.
- **NWTC Career Prep Council** – May 3 – NWTC Green Bay.

Upcoming Events

Here is a list of upcoming events:

Grade 11 ACT Testing – Makeup Day	Tuesday, March 17
Quarter 3 Exams	Thursday, March 19, and Friday, March 20
<i>March 19: Classes for Blocks 1, 2, 3, and 4 in a.m. Exams for Blocks 3 and 4 in p.m.</i>	
<i>March 20: Exams for Blocks 1 and 2 in a.m. Students released at 11:45 a.m. Buses will run at noon on March 20.</i>	
Spring Break	Monday, March 23, through Friday, March 27
Classes Resume	Monday, March 30
Jazz Coffeehouse Concert	Thursday, April 2
Grade 10 Forward Exam	Tuesday, April 7
No Classes	Friday, April 10
Grades 9 and 10 Aspire Testing	Wednesday, April 15
High School Musical	Wednesday, April 22 – 10:00 a.m. – Senior Citizens only Thursday, April 23 – 7:00 p.m. / Friday, April 24 – 7:00 p.m. / Saturday, April 25 – 2:00 p.m.

MARCH 2020
TJ WALKER BOARD REPORT

TEACHING & LEARNING: Jennifer Paye-Weber reviewed with the middle school staff on February 5th on the key items involved in the formative assessment process. As a follow up, Jennifer Paye-Webe, Jeanne Schopf and Abby Jacobson reviewed one item that each staff member shared with them. The three coaches provided each staff member feedback on their selected formative piece.

Due to refresher training and artifact review, staff knew what was expected, how they were doing and that they could make adjustments prior to the February 21st In-Service. During the February 21st In-Service, staff did quite well writing formative assessments. During our In-Service, I met with each staff member and reviewed their formative assessments and discussed positive elements that I observed and made suggestions for areas to improve. By the end of the In-Service, I believe we as a staff made great strides in the formative assessment process. I look forward to more continued growth as we approach May's In-Service.

ATTENDANCE UPDATE: The flu epidemic was epic this month. In several instances, parents kept their child home and did not take their child to the clinic. As a result, our truancy rates have increased dramatically. In February, seven students were referred for Truancy. Overall, TJ Walker has referred twelve students for truancy since December 2019. 100 students now have 5 or more absences. I predict 10 more students will be referred for truancy this year due to extended spring break, additional sick days and parents not taking their child to the clinic.

Currently, we communicate with families in our Lnk newsletter, School Messenger and with attendance letters reminding parents about our district's attendance expectations. As a result, we have had more families bringing in doctor's notes and are more aware of attendance policies. We just had too many absences occurred between November and February.

I believe more attention on our schools' attendance is needed for us to make a cultural change. My recommendation is we create a school goal, tied to grade levels, create a weekly top 20 list and share with staff and require attendance goals to attend PBIS celebrations. Several PBIS team members and I are attending August's PBIS/RTI Conference and hope to acquire more successful practices that Wisconsin schools use. Continuously monitoring our student attendance is one of the most important aspects that we need to focus attention upon as a building priority.

In 2020-2021, a decline of 20% - 25% in student absences would be our building goal. This must occur in the next 3-5 years for us to change the culture.

TESTING UPDATE:

Forward Training March 11

Forward Testing begins at TJW April 8

ACCESS RESULTS - 33 students tested; scores are coming April 24!

DISCIPLINE UPDATE:

Month	2018-2019 Office Referrals	2019-2020 Office Referrals
September	9	10
October	57	7
November	46	53
December	5	14
January	15	25
February	7	5
Total	139	114

STUDENT ENGAGEMENT:

- 7th grader, Marin Hunsader's artwork earned the WAEA Middle School Award, for Wisconsin's Youth Art Month. The ceremony was held at the State Capitol in Madison on Friday, March 6th where her artwork is displayed. Marin's family attended the ceremony.
- The 8th Grade DI Team finished in 1st place at Algoma's Regionals and advanced to State competition which is to be held at UW-Green Bay this April.

COMMUNITY ENGAGEMENT:

- Kari Anderson, Door County watercolor artist, completed an artist in residency in the middle school in Mr. McCaulley's art classrooms. There were several beautiful pieces that students created with Kari's help.
- March 16, our TJW Band plays at the Milwaukee Bucks game. Students are wearing their new band t-shirts courtesy of Raibrook. We thank Jimmy Johns for providing free lunch boxes to each band student so we have snacks for the trip.

Memo

To: Board of Education
From: Brian O’Handley, Principal, Sawyer & Sunrise Elementary Schools
Date: March 4th, 2020
Re: March Report to the Board



Teaching and Learning

Spring Parent/Teacher Conferences

Spring parent/teacher conferences will be held for Sawyer families on March 12th and 13th. This is the second round of conferences for the year. Many teachers will focus their time on meeting with families of students who continue to struggle academically and/or behaviorally.

Forward Exam Update

Sunrise staff are once again preparing to administer the Wisconsin [Forward Exam](#). Ann Smejkal has led training sessions with our Sunrise school counselor, Gary Grahl, and Sunrise staff to prepare everyone who is proctoring for the Forward Exam. Sunrise special education staff have also been working with Sharon Sanderson to prepare for any needed modifications for students with special needs. Sunrise students will begin taking the Forward Exam shortly after returning from spring break.

D.A.R.E. Program Graduation

This year’s Sunrise 5th grade class will celebrate the end of their [D.A.R.E. program](#) with a graduation ceremony on April 15th, at 1:15 P.M., in the Sunrise multipurpose room. Sturgeon Bay School Resource Officer, Roxanne Mielke, has been working with Sunrise teaching associate, Ria Buesing, for the past few months on this drug resistance education program. Parents will be invited to the ceremony to help celebrate the end of their child’s study of how to make healthy choices in their lives.

Community Engagement

Facilities Update Information Sharing

Facility referendum information boards will be on display during spring parent/teacher conferences. The information boards will help provide more information about our district’s upcoming referendum. The information boards will then return to being displayed in the Sawyer and Sunrise main offices.

Sunrise 2020 STEAM Night

The annual Sunrise STEAM night will be held at Sunrise on Thursday, April 2nd, from 5:30 to 7:00 P.M. at Sunrise Elementary School. As we have in past years, we are planning on sessions hosted by area businesses, community organizations, students, and staff volunteers from most of our district’s schools. This event provides an opportunity for Sunrise students to showcase their science, technology, engineering, arts and math work. STEAM night also provides an opportunity for students and families to learn how STEAM skills are taught at the middle school, high school, and beyond. Students and families also have the opportunity to see the real world application of these skills in local manufacturing.

Finance, Facilities and Operations

New Partnership with Innovative Services

Sawyer and Sunrise staff have been working with the United Way's STRIDE mental health group to find a new mental health therapy provider for our schools. This work was necessary after the therapist we were working with from a Green Bay area agency was no longer able to work with our district. We are happy to announce a new partnership with another Green Bay clinic, [Innovative Services](#). We are working with STRIDE to finalize an agreement with Innovative Services to bring therapist Mallory Short onboard. Mallory would then begin offering therapy sessions for Sawyer and Sunrise students beginning in late March or early April. Mallory will offer sessions for a half day one day a week at each school. While the work of finding a new agency to partner with has taken longer than we wanted, we have learned just how popular and needed this service is for the students and families we serve.

Grants and Donations

Sawyer and Sunrise received the following grants and donations:

- Sturgeon Bay Parent Teacher Organization grant of \$275 to help purchase books for Sunrise Elementary students for Read Across America week;
- Sturgeon Bay Parent Teacher Organization grant of \$1,000 to help pay transportation costs for Sunrise Elementary 5th grade students for their upcoming field trip to Madison.

Upcoming Events

- ½ day in-service, Friday, March 20th
- Spring break begins, Monday, March 23rd
- Sunrise STEAM Night, Thursday, April 2nd from 5:30 - 7:30 p.m.
- **Spring election day and school referendum, April 2nd**
- No school - Friday, April 10th
- Full day in-service, Friday, May 22nd
- No school - Monday, May 25th
- Sawyer year end celebration, Wednesday, June 3rd from 12:30 - 2:00
- Sunrise year-end picnic, Thursday, June 4th
- 3rd trimester progress reports go home Friday, June 5th
- Last day of school - ½ day for students, Friday, June 5th

Board of Education Report
March, 2020
Ann Smejkal, Ph.D.
Sunset School Principal
Director of Teaching and Learning



Sunset School

- March 2 marked the end of the second trimester and our report cards will go out March 9.
- Sunset School is very excited to have our Therapy Dog Tennessee visiting us on a regular basis now.
- On Monday, March 2 we held our Spring 4K screening and screened 32 students. Thanks to our 4K staff and Erin Dawidiuk this bi-annual event always runs very smoothly!
- 4K parent teacher conferences will be held on March 9 and 16 and kindergarten conferences on March 13, 14 and 15. Having a set of Spring conferences has proven to be very effective in staying in close contact with our parents.

Office of Teaching and Learning.

- On February 6 I attended a day of the WSRA state reading conference along with Jeanne Schopf, Constance Vogel and Stacey Martin. We were able to catch several sessions about dyslexia to add to our knowledge base.
- On February 19 and 20 Jen Weber, Amy Richard, Brian O’Handley and I attended a math conference at CESA 7 to delve into strategies for strengthening our math curriculum. We found that the topics and material were more appropriate for districts just starting to analyze their math work. I am proud to report that most of what we heard we are already doing. As a result our team spent a good part of the second day working in another room to plan our next steps.
- This month I have been very busy preparing training materials for staff around implementing our state testing system. I worked with special education teachers to identify appropriate accommodations for students and then Mary Nickel and I entered them into the testing platforms. I am also in the process of scheduling and holding training for staff who will be proctoring the tests. Beginning immediately after spring break we will be in full testing mode.
- On March 4 I had a very informative meeting with Kris Bohn who operates a private speech and language office in Sturgeon Bay. She is working with students around reading disorders and I believe will be a great resource to us as we move forward exploring ways to enhance our programming around dyslexia. More to come at the May learning session.

Community Engagement

- On February 28 Sunset School celebrated Read Across America and Dr. Seuss's birthday. We had a visit from the Cat in the Hat and many parents joined us for a fun filled afternoon. I have included some pictures below.

Finance/ Facilities and Operations

- I appreciated the opportunity to speak with community members at the referendum session last week. I have heard nothing but positive comments from anyone I have talked to. I believe our community is appreciative of the information shared and the way the board has approached the referendum. It is clear to me that they have a great deal of trust in our school system.

Director of Pupil Services / Special Education Board Report

To: Board of Education
From: Sharon Sanderson
Re: March 18, 2020 Board Meeting

Teaching and Learning:

Increasing access to and participation in the general education curriculum

Nationwide the number of English Learners or EL students is increasing and all of us must consider new approaches and supports. Our basic responsibilities are to a) identify ELs; b) support the English Language Proficiency (ELP) growth, academic achievement, and school success of ELs; and c) determine when ELs have reached full English proficiency, and reclassify them as Former ELs. ESEA also now requires states to adopt standardized statewide procedures and criteria for entry into and exit from EL status. This requirement necessitates that the DPI outline a shared Wisconsin process for identifying, supporting, and reclassifying ELs. WDPI released our new guide in January 2020

https://docs.google.com/document/d/1GjIhEjZs21xsF1DG_MeyiN0wt2L6By2sNIRcV2gp8zg/edit#heading=h.upohrsx5647m

Below is a snip-it of key things to consider an ELL students begins to struggle in school.

<file:///H:/Downloads/FocusOn-Identifying-ELLs-with-Specific-Learning-Disabilities.pdf>

Considerations for Improving School Team Processes

School teams can consider a variety of approaches as they reflect on how to best work with their ELLs.

- ✓ **Consider Environmental Factors First.** Even before developing a student profile, be sure to first consider the environment in which the student is situated. Consider whether the learning environment appropriately supports the student and his/her language needs.
- ✓ **Consider the Whole Child: Use Guiding Questions to Build a Body of Evidence.** Because every child is unique, use guiding questions to build a body of evidence around the whole child; avoid cookie-cutter checklists.
- ✓ **Consider Student Strengths During Meaningful Activities.** Build an assets-based student portrait (not just a student profile that focuses on gaps in performance); be sure to examine student language development performance during meaningful activities rather than only focusing on their use of isolated components of language. Connect with family to better understand student strengths and resources, especially during meetings.
- ✓ **Consider Student Progress in Relation to the Progress of Similar Peers.** Display and analyze student data to compare student progress in relation to their peers who are making typical progress over time; work with your district data office to develop these local, normed samples of "typical" peers.
- ✓ **Consider How to Intentionally Foster Successful Inter-Department Collaboration.** Don't underestimate the importance of having staff from both language development and disabilities backgrounds involved in school team meetings; set aside time to build these relationships over time.

Community Engagement:

Increasing parent and community engagement in educational programs

We continue to fine tune our parent input process to increase their involvement in the referral and IEP process. Our focus in the next stage is on our ELL parents. It has become apparent over the last year or so that these parent often 'pretend' they are understanding the process and or that our translations may be inadequate. Training our translators to better understand the special education area is now a priority. While there are showing up, most are not close enough to be practical. I contacted CESA 7 last week and the RSN coordinator indicated she would look into it. If you are interested in more information about what is coming for special education, here's a recent "Do's and Don't" document, <https://drive.google.com/file/d/1vhzsi6TS39nNfXPjfS04uuwlf8rcWrLq/view?usp=sharing>

Finance / Facilities and Operations:

Budget development and reconsidering district accounting processes

By the end of the month, staff will be sent budget pages to begin planning for 2020-21.

The monthly special education data report is attached for your review. Please feel free to call or set up an appointment with me at any time if you ever have questions/concerns or need more information about what's in this report.



Community Engagement Board Report

March 2020

Presented by Jane Stephen

“Rock the Dock” June 6th, at the SB Yacht Club, 3pm-8pm. Our next meeting will be held March 19th at 5:30.

- WE HAVE A BAND!! Adam Haste Band (Rock band 70’s to current) \$600+food/drink. They will play from 4-7pm
- The Coves will play for an hour starting at 3:00
- 20 sponsorship letters have gone out...we have one \$1000.00 sponsorship so far with another 10+ to go out
- We will be working on setting up an event Facebook page, online ticket sales (\$5/student, \$10/adult), procuring auction items and raffles
- March 5th meet with Yacht Club to set menu
- Waiting for Yacht Club for an invoice to pay them, they should have this on the 5th.
- Secured an emcee: Mike Stefani
- Asking Tech Department to build/design yard games (Corn Hole, Yard dice, bowling...etc.) for the event that we can auction at the end

Steam Night: I am making the follow up calls for the upcoming steam night April 2nd.

Community Programs: I am teaching Gluten free/Dairy Free desserts March 9th and 16th!

Waseda Farms: I applied to the Waseda Farms “Skip the Bag Program”. Depending on the time of year they give anywhere from \$500-\$1000. I applied for May. I have not heard if we were chosen for the month of May yet.

ADRC: Our Pen Pal program is running strong again this year!

Fishing Club: The flyers did not go out to JJ’s shacks this year. We can add them now, but the season is coming to a quick end. We have plans for next year to have the flyers out in December/January.

Fireside Restaurant: Blake from Fireside will work with Jenny Spude to set something up for next school year; either to have students travel to Fireside or Blake will come to the school for a demonstration. Logistics to be determined by Jenny and Blake.

Kari Anderson: Kari is scheduled to work with John McCauley’s class this week. Next school year she will work with our elementary students.

Local Businesses to meet with Tech Ed: I have spoken to many manufacturers/business owners about talking with our Tech Ed department about partnerships/job shadow/guest speakers/internships/apprenticeship...etc. I would like to schedule a time before school ends to have a sit down discussion with these possible partners, APRIL or MAY???



School District of Sturgeon Bay

1230 Michigan Street

Sturgeon Bay, Wisconsin 54235-1498

Phone: 920.746.2800 • Fax: 920.746.3888 • www.sturbay.k12.wi.us

Dan Tjernagel
Superintendent

dtjernagel@sturbay.k12.wi.us

March 18, 2020 Board of Education Meeting Superintendent Report

Prepared by Dan Tjernagel, Superintendent of Schools

Updated March 10, 2020

1. Teaching & Learning

- a. **February 21 In-service** – Rather than summarize our most recent in-service here, I included a copy of the agenda for the day in the meeting packet immediately following this report. Our remaining in-service day for this school year is Friday, May 22.

2. Community Engagement

- a. **Facility Referendum Information & Opportunities** – Here is a summary of some of the high points, as of the preparation of the Board meeting packet:

Informational Materials

- Spring Community Newsletter hit mailboxes the first week of March
- Community postcard/mailer hit mailboxes in February
- The Fact Sheet has been available with the display boards, has been shared at special events and presentations, is on the website, etc.
- Display boards
 - The original sets of two informational boards
 - The two sets of five different boards with pictures of other projects as examples to help people think about what could be possible with our project
- District Update/Referendum PowerPoint presentation
- Social media posts (draw attention to documents via links, etc.—see website info. below, too)
- Frequently-Asked questions document

Informational Opportunities for Parents and the Community

- Website – Facility Referendum Info. 2019-2020 page
 - Top “Quick Link” listed on the district home page
 - Also first item listed under District/District Information drop down menu
 - Where we house the various materials once available, as well as historical information
- Noon Rotary Feb. 20 & the ADRC March 4
- Local Media
 - Continue with sharing press releases & printed materials
 - Radio interviews & shows (ex. WDOR with Eddie Allen Feb. 25)
- March 4 Referendum Information Night (6:00 – 7:00 P.M.) at the high school – planned as more of an informal/fair approach than attending a presentation
 - Special thanks to everyone who attended and participated in this event
- March 14 Coffeehouse session at 5th & Jefferson with two board members

- “Drive through experience” at Parent/Teacher Conference Nights
 - We know parents are quite busy—but we also know we have a high percentage of parental attendance overall at conferences in our district
 - Display boards & handouts available; some Board presence staffing the “table” as well

Starting the week of February 10-14, I am also holding informal after-school sessions for staff so they are aware of the various resources available to them and residents. Staff certainly don’t need to be experts on the referendum, but they do need a basic understanding of what is occurring and where to point people for more information if someone asks them.

- TJ Walker - February 12
- Sunrise – February 17
- Sunset – February 18
- SBHS – February 19
- Sawyer – February 24

- b. **DCEDC Board** – On March 16, I plan to attend the monthly DCEDC Board meeting.
- c. **Child Care Community Task Force** – This group met again on March 10.
- d. **Covid-19/Coronavirus Meeting at the Hospital** – Individuals from the hospital, county, and county school districts met on the morning of Tuesday, March 10. While most of us had been in contact previously, I felt it was important for us to get together in person, talk about the related issues, and also have a communication that could go out to families, staff members, and the community. Special thanks to Door County Medical Center for agreeing to pull the meeting together and host it, as well as taking the lead on a press release that the districts could also share with staff and families.

Once the press release was finalized in the afternoon, I sent it out to all staff members and board members then implemented a SchoolMessenger email to parents and staff members that resulted in 1,111 delivered emails. I also asked our staff members who do a great job with our website to add it to the parent resources page(s) and the quick links section on the home page.

3. Finance, Facilities, & Operations

- a. **Facility Referendum Process Update** – As you know, this has been a steady portion of our Board agendas, my reports, and the day-to-day work of the administration in recent months. This is also a critical part of this year’s strategic action plan pertaining to both the community engagement area, and this area: finance, facilities, and operations.

Since most of the focus has been on informing the community there isn’t much new to report here. EUA and Miron have been in communication about the potential construction schedule so certain details can be available as the public would ask about those approaching and shortly after April 7, provided the public would approve of the projects of course, although as of the preparation of this report, I still don’t have anything certain to be

able to pass along. Given the amount of work and our desire to keep fees to a minimum, it would appear as though the Sawyer component of the project would be tackled first to try to have that building ready for September of 2021, with the Sunrise and secondary campus projects to follow. Stay tuned.

- b. On the **post-employment benefit** front, the work group met with our consultant, Andy, December 12 and January 30. Jake and I have a conference call with Andy and their legal counsel on March 11.

Since it is important to get through this process before I assemble the group for the annual review of the current professional staff compensation model, I have purposely not scheduled a date for the annual review meeting. Once we have a better sense of when and how this process will wrap up, then I'll plan to reach out to that group to get something on the calendar.

As a quick review, here are items that serve as a good context leading up to this current series of meetings:

- i. Fall 2018 Post-employment benefit study group take-a-ways
- ii. Existing models, such as the Wausau model
- iii. Aspects of ideas or proposals drafted by current professional staff members
 - 1. Fall 2018 – BB plan
 - 2. Spring 2019 – AP plan
- iv. Other priorities pertaining to compensation and future planning as deemed appropriate by the Board of Education.

4. **Additional Items and/or Updates**

School District of Sturgeon Bay

February 21, 2020

In-Service Schedule

Schedule updated January 29, 2020



7:45 A.M. Formative Assessment Follow Up

- Refresher presentation at home buildings followed by work time - “Meeting teams where they are at in the process”
 - Student self-regulation
 - Feedback
 - Evidence
 - Establish routines for sharing/communicating with students
- Culture of Learning survey incorporated into the morning
- Work Time

Noon – 1:00 P.M. Lunch

*Voluntary Wellness Lunch & Learn options
Community Shared Agriculture & Financial Wellness
Lunch presented by Food Service*

1:00 - 3:30 P.M. Tech Tools to Support Formative Assessment & Options to follow

*Begin in Technology Tool breakout options at the MS/HS campus
Based on the late January Google form about the Tech Sessions, as well as work time options to follow.

Note: 30-minute Special Education session 2:30 – 3:00 P.M. in the MS Commons.

Four high-level district priorities with focus on formative assessment work for 2019-2020:

- **DuFour’s Guiding Questions (question two: evidence and feedback progress into questions three and four next: response)**
- *Literacy growth*
- *Engagement*
- *Instructional practices & Technology integration*

Remaining In-service day in 19-20: May 22.